

IMPORTANT MEMO



TO: SECONDARY PARENTS AND STUDENTS
FROM: MR. KEIM, PRINCIPAL
SUBJECT: ACADEMIC ELIGIBILITY AND TUTORING
DATE: SEPTEMBER 15, 2014

With the new school year now underway, Laker Secondary will be implementing an Academic Eligibility and Tutoring Program that is very similar to last year's program, with a few changes noted in italics. Please see details below:

- Beginning at 9:00 a.m. each Friday, automated calls will go out to alert parents if their student is on the "Caution List" (C- to D), or the "Ineligible List" (D- to F) in any class for the next week.
- If your student is on the Ineligible List, the call will remind you that he or she must attend at least two (2) Mandatory Tutoring Sessions the following week, offered after school on Monday through Thursday, and *before school on Monday, Tuesday, Thursday, and Friday. Students may attend their two (2) required sessions in the same day (before and after school).* Parents may call the office if transportation is needed and we will arrange and pay for a TAT bus to bring your student home.
- Once a student has become Ineligible, they may regain eligibility by raising their grade back into the eligible range ("D" or above). When this happens, the student must pick up a "Student Eligibility Form" from the office, get the signature of the teacher in the respective class, and take the completed form to the Student Responsibility Center (SRC) in order to be taken off of the required tutoring list.
- *An Ineligible student must complete the steps listed above by the beginning of the school day on Friday in order to regain their Eligibility for that current week.*
- *If a student remains on the Ineligible List and attends less than two (2) Mandatory Tutoring Sessions within that week, he or she will be scheduled for a full day of Academic Detention on that Friday.*
- An "Ineligible" student is not eligible to participate in Laker Athletics, School Activity (SA) events, *Exam Exemptions*, or monthly Pride Assemblies.

If you have any questions about any part of this process, please contact Mr. Keim, Mr. Etzel, or Mr. Yoder (AD) at (989) 453-4600. Thank you for partnering with us to keep our students among the highest achievers in the Thumb!